



Bhuvan Malti Teachers' Training College

(Affiliated to Aryabhata Knowledge University & Bihar School Examination Board, Patna)
Vill- Basatpur Bada Tola, Po- Rupdih, Chhatauni Dhaka -Road , Motihari East Champaran Bihar-845401

www.bmttc.in

info@bmttc.in

Ref. No.....

Date:.....

Dated: 25/5/2017

THE INSTITUTIONAL STRATEGIC PLAN IS EFFECTIVELY DEPLOYED

- ❖ The information about the institution, its mission and vision, the syllabus, the marks distribution and the staff of the college is mentioned in the website of the college.
- ❖ The accounts of the institution are maintained by the Accounts assistant and verified on day-to-day basis by the principal. The accounts are audited every year by external auditors.
- ❖ The admissions for B.Ed. course are carried out through members of the admission committee. The institution is affiliated to the Aryabhata Knowledge University, Patna and the rules for admission are followed according to the norms given by the Government of Bihar & Aryabhata Knowledge University, Patna.
- ❖ Separate files are maintained for affiliation. academic, administration and all the documents related to them are filled properly. The rear separate files for practice teaching, timetable, alumni and individual profile students.
- ❖ Are cords of formats for different document shushes examination, seminar and co-curricular activities are stored in the college. University cross list, other important documents are recorded through profile and well maintained.
- ❖ The institution collected all records manually and computerized information, stored, processed and utilized by means of ICT. Whole administrative office is computerized and all information is available on just one click.
- ❖ Institution has its own website where all information about the institution is available. The details of the course, faculty, facilities and laboratories photograph etc. And other details are just one click who wants to get that.
- ❖ The institution has monitored the performance of the teaching staff by self-appraisal, student's "assessment by the faculty and expert assessment of the faculty performance.


Principal
Bhuvan Malti College of Education
Motihari


Co-ordinator
IQAC Committee
B.M.T.T.C., Motihari